



ADDENDUM #1

RFP-2020-DBH-01-PEERS

Peer Support Services

(Changes to RFP-2020-DBH-01-PEERS are in **bold, underlined and italicized** text in order to enable vendors to quickly recognize changes in paragraphs and/or wording)

On February 15, 2019, the New Hampshire Department of Health and Human Services published a Request for Proposals, soliciting proposals the provision of mental health peer support services that include, but are not limited to peer-run wellness and recovery services as well as community outreach and education for individuals who are at least eighteen (18) years of age with mental health or co-occurring mental health and substance use disorder challenges.

The Department is publishing this addendum to:

1. **Add Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.14, as follows:**

3.2.14 The selected Vendor(s) must ensure that individuals who enter their agency sign an agreement to follow the agency rules and safety expectations.

2. **Delete and replace Section 3, Statement of Work, Subsection 3.6, Reporting and Deliverable Requirements, Paragraph 3.6.3, with the following:**

3.6.3 The selected Vendor(s) must record and report any program closings, **incident reports**, or significant program changes that would alter the scope of the contract and services provided, immediately, utilizing a Department-provided form.

3. **Delete and replace Section 7, Proposal Outline and Requirements, Subsection 7.2, Outline and Detail, Paragraph 7.2.2, Technical Proposal Contents – Detail, Subparagraph 7.2.2.4, Proposal Narrative, Project Approach, and Technical Response, with the following:**

7.2.2.4. **Proposal Narrative, Project Approach, and Technical Response**

7.2.2.4.1. **The Bidder must answer all questions for the Proposal to be considered.**

7.2.2.4.2. **If you do not object,** include a Word version of your proposal narrative **on** the electronic copy submitted.

4. **Delete Section 7, Proposal Outline and Requirements, Subsection 7.2, Outline and Detail, Paragraph 7.2.2, Technical Proposal Contents – Detail, Subparagraph 7.2.2.6, Bidder's References, in its entirety.**
5. **Delete and replace Appendix B, Contract Minimum Requirements, Exhibit C, Item 9, Audit, with the following:**



New Hampshire Department of Health and Human Services Peer Support Services

9. Audit: Contractor shall submit an annual audit to the Department **by October 31st** after the close of the agency fiscal year. It is recommended that the report be prepared in accordance with the provision of Office of Management and Budget Circular A-133, "Audits of States, Local Governments, and Non Profit Organizations" and the provisions of Standards for Audit of Governmental Organizations, Programs, Activities and Functions, issued by the US General Accounting Office (GAO standards) as they pertain to financial compliance audits.
 - 9.1. Audit and Review: During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts and transcripts.
 - 9.2. Audit Liabilities: In addition to and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department, all payments made under the Contract to which exception has been taken or which have been disallowed because of such an exception.
6. **Delete and replace Appendix G with Appendix G - Addendum #1 as attached.**



Appendix G- Addendum #1
Geographic Regions

<u>Region I</u>	<u>Region II</u>	<u>Region VI</u>	<u>Region V Cont.</u>	<u>Region VIII Cont.</u>
Albany	Acworth	Allenstown	Stoddard	Newmarket
Bartlett	Canaan	Andover	Sullivan	North Hampton
Bath	Charlestown	Boscawen	Surry	Northwood
Benton	Claremont	Bow	Swanzey	Nottingham
Berlin	Cornish	Bradford	Temple	Portsmouth
Bethlehem	Croydon	Canterbury	Troy	Raymond
Brookfield	Dorchester	Chichester	Sharon	Rye
Carroll	Enfield	Concord	Stoddard	Seabrook
Chatham	Goshen	Danbury	Sullivan	South Hampton
Clarksville	Grafton	Deering	Surry	Stratham
Colebrook	Grantham	Dunbarton	Swanzey	
Columbia	Hanover	Epsom	Temple	<u>Region IX</u>
Conway	Langdon	Franklin	Troy	Barrington
Dalton	Lebanon	Henniker	Walpole	Dover
Dixville	Lempster	Hill	Westmoreland	Durham
Dummer	Lyme	Hillsboro	Wilton	Farmington
Easton	Newport	Hopkinton	Winchester	Lee
Eaton	Orange	Loudon		Madbury
Effingham	Orford	New London	<u>Region VI</u>	Middleton
Errol	Plainfield	Newbury	Amherst	Milton
Franconia	Springfield	Northfield	Brookline	New Durham
Freedom	Sunapee	Pembroke	Hollis	Rochester
Gorham	Unity	Pittsfield	Hudson	Rollinsford
Hart's Location	Washington	Salisbury	Litchfield	Somersworth
Haverhill		Sutton	Mason	Strafford
Jackson	<u>Region III</u>	Warner	Merrimack	
Jefferson	Alexandria	Weare	Milford	<u>Region X</u>
Lancaster	Alton	Webster	Mont Vernon	Atkinson
Landaff	Ashland	Wilmot	Nashua	Chester
Lincoln	Barnstead	Windsor		Danville
Lisbon	Belmont	<u>Region V</u>	<u>Region VII</u>	Derry
Littleton	Bridgewater	Alstead	Auburn	Hampstead
Lyman	Bristol	Antrim	Bedford	Newton
Madison	Campton	Bennington	Candia	Pelham
Milan	Center Harbor	Chesterfield	Goffstown	Plaistow
Monroe	Ellsworth	Dublin	Hooksett	Salem
Moultonborough	Gilford	Fitzwilliam	Londonderry	Sandown
Northumberland	Gilmanton	Francetown	Manchester	Windham
Ossipee	Groton	Gilsum	New Boston	
Piermont	Hebron	Greenfield		<u>Region VIII</u>
Pittsburg	Holderness	Greenville	Brentwood	Deerfield
Randolph	Laconia	Hancock	East Kingston	Epping
Sandwich	Meredith	Harrisville	Exeter	Fremont
Shelburne	New Hampton	Hinsdale	Greenland	Hampton
Stark	Plymouth	Jaffrey	Hampton Falls	Kensington
Stewartstown	Rumney	Keene	Kingston	New Castle
Stratford	Sanbornton	Lyndeborough	Newfields	Newington
Sugar Hill	Thornton	Marlborough		
Tamworth	Tilton	Marlow		
Tuftsboro	Wentworth	Nelson		
Wakefield		New Ipswich		
Warren		Peterborough		
Waterville		Richmond		
Wentworth Location		Rindge		
Whitefield		Roxbury		
Wolfeboro		Sharon		
Woodstock				
Woodsville				